

SHRI VISHWAKARMA SKILL UNIVERSITY

(Enacted under Government of Haryana, Act No. 25 of 2016)

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Ref. No. SVSU/EC/2023/Acad. Branch/ 920

Dated://-10-2023

All the members of Executive Council Shri Vishwakarma Skill University, Dudhola, Palwal

Subject: Minutes of the 28th meeting of the Executive Council held on 26th September, 2023

Sir/Madam,

Kindly find the enclosed herewith minutes of the 28th meeting of the Executive Council held on 26th September, 2023 at 11:00 AM through physically / ZOOM meeting online platform.

The discrepancies, if any, in recording of minutes may be intimated to the office within 07 days from the date of receipt of the minutes.

Yours faithfully

Dated: 1)-10-2023

D.A.: as above

Endst. No SVSU/EC/2023/Acad.Branch/ 921-924

A copy is forwarded to the following for information and necessary action:

- 1. The Secretary to Governor, Haryana Raj Bhawan, Chandigarh for kind information of his Excellency, the Governor & Hon'ble Chancellor, SVSU Dudhola, Palwal.
- 2. The Director General Skill Development and Industrial Training Department Haryana.
- 3. OSD to Vice-Chancellor for the kind information of the Vice-Chancellor, SVSU.
- 4. PA to Registrar for information of the Registrar, SVSU.

ademic Branch

MINUTES OF THE 28th MEETING OF EXECUTIVE COUNCIL

The 28th meeting of the Executive Council of Shri Vishwakarma Skill University, Haryana was held on 26.09.2023 at 11:00 AM through physical / online mode using ZOOM meeting application.

Following were present in the meeting:

1	Sh. Raj Nehru Hon'ble Vice-Chancellor, Shri Vishwakarma Skill University (SVSU)	Chairman
2	Sh. Ajay Kumar Nominee, The Administrative Secretary to Govt. Haryana, Finance Department.	Member
3	Sh. Ranbir Singh Sangwan Nominee, The Administrative Secretary to Govt. Haryana, Technical Education Department.	Member
4	Sh. Sanjiv Sharma Nominee, The Administrative Secretary to Govt. Haryana, Skill Development and Industrial Training Department.	Member
5	Prof. (Dr.) Tankeshwar Kumar Vice-Chancellor Central University Mahendergarh.	Member
6	Prof. (Dr.) Dinesh Kumar Vice-Chancellor Gurugram University	Member
7	Prof. (Dr.) SN Sachdeva Vice-Chancellor Kurukshetra University	Member
8	Prof. (Dr.) R.K Mittal Vice-Chancellor Ch. Bansi Lal University, Bhiwani.	Member
9	Prof. (Dr.) Sujata Shahi Vice-Chancellor IILM Gurugram.	Member
10	Prof. Meenakshi Kilam Rector Jammu University, Kathua Campus.	Member

11	Prof. Suresh Kumar Dean, Centre for Research & Innovation, Skill Internship Cell and Proctor	Member
12	Prof. Ashish Srivastava Dean-SFASH, SVSU	Member
13	Prof. Jyoti Rana, Registrar, SVSU	Ex officio Secretary

The meeting commenced with the Registrar & Member Secretary extending a warm welcome to the Hon'ble Vice-Chancellor and all esteemed members of the 28th Executive Council. Additionally, the Registrar expressed gratitude to all the members for dedicating their valuable time to be present at the meeting. With the permission of the Hon'ble Vice-Chancellor, the proceedings of the meeting began.

The agenda items of the meeting were taken up as follows:

EC/28/01: PROGRESS REPORT OF THE UNIVERSITY – PRESENTATION BY VICE-CHANCELLOR.

During the meeting, the Hon'ble Vice-Chancellor provided an overview of the impressive accomplishments of Shri Vishwakarma Skill University (SVSU). The Hon'ble Vice-Chancellor shared details about the significant progress the university has made in terms of infrastructure development, academic excellence, available university resources, and the current number of affiliated institutes with SVSU. He also highlighted the university's efforts in creating 33 new qualifications, which have been submitted to the National Council for Vocational Education and Training (NCVET). Of these, six qualifications have already received approval from NCVET, and the remaining twenty-seven are in the pipeline.

Furthermore, the Hon'ble Vice-Chancellor mentioned that the university has done MoU signing with Anand Group for upskilling of their Operating Engineers having Diploma Engineering Qualification in AICTE approved B.Tech Mechanical and Smart Manufacturing program against the vacant seats with the special approval from Technical Education, Govt. of Haryana on 28-07-2023 and the sponsored candidates of Anand Group will be admitted through lateral entry from Academic Session 2023-24 in the B.Tech second year.

He also informed about the launch of new programs i.e B.tech, Diploma in office management, Diploma in Draftsman etc from this session. He emphasized the

university's active involvement in projects related to electric vehicles, solar energy, and AI-based initiatives. Notably, students at the university have successfully developed an electric vehicle car and an electric vehicle chair for disabled individuals.

The committee was also informed that the university's campus is now fully operational, with all classes taking place on-site. The official inauguration of the campus is scheduled for November 19th, coinciding with the Foundation Day, and will be inaugurated by the Hon'ble Chief Minister of the Government of Haryana.

Additionally, the Hon'ble Vice-Chancellor provided updates on the progress of the university's affiliated schools, shared statistics on student results and enrolments, and announced the commencement of Class 12th in the upcoming academic session. He also highlighted the university's focus on entrepreneurship and mentioned the receipt of project funding from SIDBI to run the Super 30 Program—a one-year program on campus designed to help 30 students become entrepreneurs within a year.

Moreover, the Hon'ble Vice-Chancellor mentioned the university's own scheme under Section 8A, through which the Oswal Scholarship of Rs. 2 lakhs, funded by Roop Auto, is awarded to eight meritorious students.

In closing, he shared that a delegation from Nigeria consisting of around 30 individuals had visited the university campus to explore opportunities for cross-country projects and consultancy. The committee expressed their appreciation for the university's leadership in infrastructure development and innovative initiatives.

Dr. R. K. Mittal (Vice-Chancellor CBLU, Bhiwani) congratulated the Hon'ble Vice-Chancellor for the outstanding presentation and innovative projects, offering assistance and guidance in the field of skill development.

Prof. Meenakshi Kilam (Rector Jammu University.) expressed curiosity about the Electric Vehicle project, which was elaborated on by the Hon'ble Vice-Chancellor.

Prof. Dinesh (Vice-Chancellor Gurugram University) praised the Electric Vehicle project and suggested that it could serve as a model for other universities, emphasizing the mutual benefits of obtaining vehicles from the university rather than the external market.

All members acknowledged the efforts of the university and congratulated HVC and the team.

EC/28/02: CONFIRMATION OF THE MINUTES OF THE 26th AND 27th MEETING OF THE EXECUTIVE COUNCIL HELD ON 24.03.2023 AND 15.05.2023

Prof. Jyoti Rana, Registrar of SVSU, informed all members of the Executive Council that the minutes of the 26th and 27th Executive Council Meeting had been circulated for comments, and she further reported that no comments were received on the circulated minutes.

The Council considered and confirmed the minutes of the 26th and 27th Executive Council Meeting.

EC/28/03: THE ACTION TAKEN REPORT ON THE VARIOUS DECISIONS TAKEN IN THE 26th AND 27th EXECUTIVE COUNCIL MEETING HELD ON 24.03.2023 AND 15.05.2023

Prof. Jyoti Rana, Registrar of SVSU, presented the action taken report of the 26th and 27th meeting of the Executive Council held on 24.03.2023 and 15.05.2023. No Comments were received from any of the members.

The council noted the action taken on the various decisions of the meeting and approved them.

EC/28/04: TO CONSIDER AND APPROVE THE MINUTES OF 10th SKILL COUNCIL MEETING HELD ON 22.07.2023

Prof. Jyoti Rana, Registrar of SVSU, presented the minutes of 10th Skill Council Meeting had been circulated for comments, and she further reported that no comments were received on the circulated minutes.

The Council considered and confirmed the minutes of the 10th Skill Council Meeting.

EC/28/05: TO CONSIDER AND APPROVE FOR GRANTING THE PROVISIONAL AFFILIATION TO THE EXISTING OPERATIONAL INSTITUTIONS FOR THE ACADEMIC SESSION 2023-24.

Prof. Jyoti Rana, Registrar of SVSU, presented the agenda

No Comments were received from any of the members.

EC/28/06: TO CONSIDER AND APPROVAL FOR GRANTING THE PROVISIONAL AFFILIATION TO THE EXISTING OPERATIONAL INSTITUTION FOR THE ACADEMIC SESSION 2023-24- RAO ADAL SINGH COLLEGE, VILLAGE KHATIWAS, TAURU, MEWAT (NUH),1221051

Prof. Jyoti Rana, Registrar of SVSU, presented the agenda

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/07: TO CONSIDER THE EX-POST FACTO APPROVAL FOR EXTENSION OF LEASE ACCOMMODATION OF HVC RESIDENCE (CAMP OFFICE) AND W/REGISTRAR RESIDENCE.

Prof. Jyoti Rana, Registrar of SVSU, presented the agenda

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/08: TO CONSIDER AND APPROVE FOR GRANTING THE PROVISIONAL AFFILIATION TO THE EXISTING OPERATIONAL INSTITUTIONS FOR THE ACADEMIC SESSION 2023-24.

Prof. Jyoti Rana, Registrar of SVSU, presented the agenda

HVC has some observation regarding affiliating the college that new college can be affiliated from SVSU subject to applied for NAAC/NBA Accreditation if applicable to the applicant institute/college.

A detailed discussion was being held and members appreciated this observation of HVC to maintain the quality and standard of education.

No other Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/09: TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE UNIVERSITY ORDINANCE COMMITTEE RELATED TO STATUE/RULES & REGULATIONS OF UNIVERSITY.

Prof. Jyoti Rana, Registrar of SVSU, presented the agenda

HVC shared some observation that in Recruitment/promotion rule that benchmark for promotion should be at least 50% very good in place of 70% good in APAR. The committee discussed this in detail. Prof Meenakshi appreciated the idea of HVC and insisted on maintaining quality and standard in the performance.

Prof. Tankeshwar gave suggestion that to decide to implement it for retrospective or prospective, legal advice is to be taken so that it doesn't be face any legal litigation.

Sh Sanjiv Sharma SDIT Nominee gave suggestion that legal advice may be sought before proceeding the benchmark for promotion.

At Last EC empowered HVC to take final decision in this matter and proceed for promotion process. The Decision of HVC may be informed in next EC.

HVC have some observation regarding Probation period that probation evaluation is the responsibility of an employee and the employee has to start this process of submission and evaluation of APAR at least one month before the completion of his or her probation. The employee shall be confirmed only if it is completed and submitted successfully after reviewing and acceptance of the competent authority.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/10: PROPOSAL FOR SEEKING ADMINISTRATIVE AND FINANCIAL SANCTION FOR EXECUTION OF SMART ECO VILLAGE PROJECT OF SFA.

Prof. Jyoti Rana, Registrar of SVSU, presented agenda

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/11: TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE UNIVERSITY ORDINANCE COMMITTEE RELATED TO ORDINANCE REGARDING FRAMING OF RECRUITMENT RULES FOR VARIOUS NON/TEACHING POSTS.

Prof. Jyoti Rana, Registrar of SVSU, presented the agenda and informed about the ordinance committee and the ordinance regarding framing of recruitment rules for various non/teaching posts

HVC shared some observations regarding the criteria of experience in case of Recruitment of JE (any stream) or any other post. He suggested that experience needs to be parallel in align with qualification in all options mentioned in the eligibility.

The Representative of Finance Department and SDIT Department gave suggestions that in case of age mentioned in the eligibility by university may be rechecked in reference to State Government rules.

No further Comments were received from any of the members.

EC/28/12: TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE COMMITTEE CONSTITUTED TO REVIEW AND EXAMINE THE CASE RELATING TO THE APPOINTMENT OF ELECTRICIAN IN UNIVERSITY.

Prof. Jyoti Rana, Registrar of SVSU, presented the agenda and informed all facts of the case.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/13: TO REPORT THE PROCEEDINGS OF THE SELECTION COMMITTEE FOR MAKING APPOINTMENT TO THE POST OF SKILL ASSISTANT PROFESSOR (CLINICAL PSYCHOLOGY) ON PURELY CONTRACTUAL BASIS VIDE ADVERTISEMENT NO. SVSU/ 2023/ ESTT. /CONT./ 002 INITIALLY FOR ONE YEAR.

Prof. Jyoti Rana, Registrar of SVSU, presented the agenda and informed about the selected candidates and process.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/14: TO REPORT THE PROCEEDINGS OF THE SELECTION COMMITTEE FOR MAKING APPOINTMENT ON VARIOUS POSITIONS OF SKILL ASSISTANT PROFESSOR ON PURELY CONTACT BASIS VIDE ADVERTISEMENT NO. SVSU/2023/ESTT./006 INITIALLY FOR SIX MONTHS.

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and informed about the selected candidates and process.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/15: TO REPORT THE PROCEEDINGS OF THE SELECTION COMMITTEE FOR MAKING APPOINTMENT ON VARIOUS POSITIONS OF POST GRADUATE TEACHER AND VOCATIONAL TEACHER ON PURELY CONTACT BASIS VIDE ADVERTISEMENT NO. SVSU/ 2023/ ESTT. / FS/TEACHING/CONT./005 INITIALLY FOR THE ACADEMIC SESSION 2023/23 ONLY OR TILL THE REGULAR INCUMBENT JOINS, WHICHEVER IS EARLIER.

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and informed about the selected candidates and process.

No Comments were received from any of the members.

EC/28/16: TO REPORT THE PROCEEDINGS OF THE ASSESSMENT COMMITTEE FOR MAKING APPOINTMENT ON THE VARIOUS POSITIONS OF SKILL INSTRUCTOR, SENIOR SKILL INSTRUCTOR AND MASTER SKILL INSTRUCTOR VIDE ADVERTISEMENT NO. SVSU/ 2022/ ESTT. / 011 ON PURELY CONTRACT BASIS INITIALLY FOR ONE YEAR.

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and informed about the selected candidates and process.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/17: TO REPORT THE PROCEEDINGS OF THE ESTABLISHMENT COMMITTEE FOR MAKING APPOINTMENT TO THE POST OF EXECUTIVE ENGINEER (CIVIL) ON RE/EMPLOYMENT BASIS VIDE ADVERTISEMENT NO. SVSU/ 2023/ ESTT. / 003 INITIALLY FOR ONE YEAR.

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and informed about the result and process.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/18: TO REPORT THE RECRUITMENT PROCESS FOR THE POST OF ASSISTANT REGISTRAR AND SUPERINTENDENT ON DEPUTATION BASIS VIDE ADVT. NO. SVSU/ 2023/ ESTT. / 003

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and informed about the result and process.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/19: TO REPORT THE RECRUITMENT PROCESS FOR THE POST OF ASSISTANT PROFESSOR (CLINICAL PSYCHOLOGY) ON PURELY CONTRACTUAL BASIS UNDER SFS VIDE ADVT. NO. SVSU/ 2023/ ESTT. / CONT./ 004

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and informed about the selected candidates and process.

No Comments were received from any of the members.

EC/28/20: TO REPORT THE ISSUANCE OF APPOINTMENT LETTER TO THE CANDIDATES IN WAITING LIST FOR VARIOUS POSTS ADVERTISED ON CONTRACT BASIS VIDE ADVT NO. SVSU/2022/ESTT. /011

Prof. Jyoti Rana, Registrar of SVSU, presented agenda

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/21: TO REPORT THE JOINING OF WAITINING LIST CANDIDATES ON VARIOUS POSITIONS VIDE ADVT. NO. SVSU/ 2020/ ESTT. / NT SI/011 & ADVT. NO. SVSU/ 2020/ ESTT. / NT C/ 010

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and informed about the candidate.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/22: TO REPORT THE EXTENSION OF APPOINTMENT TERM IN CASE OF CONTRACTUAL EMPLOYEES APPOINTED VIDE ADVT. NO. SVSU/ 2022/ ESTT. / CONT./ 001

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and informed about the selected candidates and process.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/23: TO REPORT THE CONFIRMATION OF SERVICES OF REGULAR EMPLOYEES APPOINTED VIDE ADVT. NO. SVSU/18/ENT/007

Prof. Jyoti Rana, Registrar of SVSU, presented agenda

No Comments were received from any of the members.

EC/28/24: TO REPORT THE CONFIRMATION OF SERVICES OF REGULAR EMPLOYEES APPOINTED VIDE ADVT NO. HVSU/18/ESTT. /004

Prof. Jyoti Rana, Registrar of SVSU, presented agenda

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/25: TO REPORT THE CONFIRMATION OF SERVICES OF PROF. RANDHIR SINGH RATHORE, SKILL PROFESSOR (PLANNING, POLICY MAKING AND RESEARCH) APPOINTED VIDE ADVT NO. HVSU/18/ESTT. /001

Prof. Jyoti Rana, Registrar of SVSU, presented the agenda

No Comments were received from any of the members.

The Council considered and noted the agenda.

EC/28/26: TO REPORT THE EXTENSION OF APPOINTMENT TERM (THROUGH FRESH CONTRACT) OF CONTRACTUAL EMPLOYEES WORKING IN SVSU.

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and informed the extenstion.

No Comments were received from any of the members.

The Council considered and noted the agenda.

TABLE AGENDA

EC/28/01: APPROVAL OF HONORARIUM RATES FOR EXTERNAL EXPERTS, CONSULTANTS, AND MEMBERS IN THE ASSESSMENT & CERTIFICATION DEPARTMENT

Prof. Jyoti Rana, Registrar of SVSU, presented agenda.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/02: EXTENSION OF CONTRACTUAL APPOINTMENTS IN THE ASSESSMENT & CERTIFICATION DEPARTMENT

Prof. Jyoti Rana, Registrar of SVSU, presented agenda.

No Comments were received from any of the members.

EC/28/03: (A): APPOINTMENT OF 'FIELD MANAGERS' ON A PROJECT BASIS

Prof. Jyoti Rana, Registrar of SVSU, presented agenda.

No Comments were received from any of the members.

The Council considered and approved the agenda.

(B): APPROVAL FOR CONTENT MANAGER, FIELD MANAGERS, SR. EXECUTIVES, AND EXECUTIVES HIRING ON A PROJECT BASIS

Prof. Jyoti Rana, Registrar of SVSU, presented agenda.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/04: MOU SIGNED WITH EDUCATIONAL INSTITUTIONS ACROSS HARYANA FOR VARIOUS PROJECTS UNDER ACD.

Prof. Jyoti Rana, Registrar of SVSU, presented agenda.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/05: EMPANELMENT OF OVERSEAS CONSULTANTS/EXPERTS

Prof. Jyoti Rana, Registrar of SVSU, presented agenda.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/06: LIST OF CERTIFIED ASSESSORS / CERTIFIED TRAINERS/ EXPERTS / MASTER TRAINERS. LIST ATTACHED FOR REFERENCE

Prof. Jyoti Rana, Registrar of SVSU, presented agenda.

No Comments were received from any of the members.

EC/28/07: LAUNCH OF CM KAUSHAL MITRA FELLOWSHIP PROGRAM IN THE HARYANA STATE.

Prof. Jyoti Rana, Registrar of SVSU, presented agenda.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/08: SETTING UP OF CENTRE OF SKILLING FOR ADVANCE DIGITAL TECHNOLOGIES

Prof. Jyoti Rana, Registrar of SVSU, presented agenda.

No Comments were received from any of the members.

The Council considered and noted the agenda.

EC/28/09: TO CONSIDER AND APPROVE THE SELECTION AND APPOINTMENT OF JUNIOR PROGRAMMER ON SHORT TERM BASIS AGAINST THE LEAVE VACANCY

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and informed about the selection process and the result.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/28/10: TO INFORM AND REPORT THE GUIDELINES FOR SANCTION OF CHILD CARE LEAVE TO UNIVERSITY EMPLOYEES

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and guidelines designed by the university.

HVC mentioned that these are prepared by the university in aligned with other universities and UGC guidelines.

No Comments were received from any of the members.

The Council considered and noted the agenda.

EC/28/11: TO CONSIDER AND APPROVAL FOR REVISION OF PAY FOR CONTRACTUAL FACULTY FOR DIPLOMA LEVEL PROGRAMMES

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and informed about the salary to be paid to contractual faculty for diploma level programmes

No Comments were received from any of the members.

EC/28/12: TO CONSIDER AND APPROVE THE FIXATION OF THE HONORARIUM, REMUNERATION, TA AND DA FOR THE RESOURCE PERSON/ GUEST LECTURE/ EXPERT VISIT/ SCHOOL MANAGEMENT COMMITTEE MEMBERS AND CONSULTANT.

Prof. Jyoti Rana, Registrar of SVSU, presented agenda and informed about the honorarium to be paid to experts and consultants (on contractual basis) engaged as per requirement.

No Comments were received from any of the members.

The Council considered and noted the agenda.

Registrar further informed that the university shall be offering appointment letter to the next waiting candidates in case of Appointment of Assistants vide advertisement no SVSU/2020/Estt./NTC C/010 if selected candidates have not joined. HVC directed for initiating the process as per university procedures and rules.

Registrar also informed that the university will be advertising A&B C&D posts on direct / deputation/contractual as the case may be as per university procedure and government rules since the university is new and require resources. HVC directed for initiating the process as per university procedures and government rules.

Representative of Finance department suggested that table agenda should be limited and to be shared online at the time of presenting the agenda if some members are attending meeting online.

At Concluding Remarks HVC directed that only emergent/critical in nature agenda to be presented as table agenda that should be in lesser number instead of many agenda.

At the end of the meeting Hon'ble Vice Chancellor extended thanks to all W/EC members for their precious time and active participation in the meeting.

The meeting ended with a vote of thanks to the chair.

Registrar, SVSU

Approved

Raj Nehru (Vice-Chancellor), SVSU